

# Macquarie Leasing: Direct debit request form

This form is to authorise us to debit your account with another financial institution. If you would like to update your direct debit for multiple contracts, please list all contract numbers below.

Name:

Loan contract number:

## Account details

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Name of financial institution:

Account name:

Branch number (BSB) (Credit/debit cards not accepted):      Account number:

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**Note:** Online or Net Saver Bank Accounts usually do not accommodate direct debit requests. Please contact your financial institution if you are unsure.

## Direct debit request service agreement

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I/we request you, Macquarie Leasing Pty Ltd (user ID 079021, ABN 38 002 674 982) until further written notice, to direct debit my/our account described above.

I understand and acknowledge that:

1. The financial institution may, in its absolute discretion, at any time by notice in writing to me, terminate this request as to future debits.
2. Macquarie may, by prior notice in writing to me within 30 days, vary the terms of this Direct Debit Request.
3. Where the due date does not fall on a business day, Macquarie will debit my repayment on the next business day. If I am uncertain whether sufficient cleared funds will be available to meet the direct debit, I will contact the financial institution directly and ensure that sufficient cleared funds are available.
4. I can modify or defer this regular Direct Debit Request at any time by giving Macquarie at least 5 business days notice.
5. I can stop or cancel the regular Direct Debit Request at any time by giving Macquarie at least 5 business days notice, prior to my payment due date. I may also contact my financial institution.
6. If at any time I feel that a direct debit against my nominated account is inappropriate or wrong it is my responsibility to notify Macquarie or my financial institution as soon as possible.

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## Direct debit request service agreement

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7. If I believe there has been an error in debiting my account, I will notify Macquarie directly and confirm that notice in writing with Macquarie as soon as possible. Macquarie will act promptly to assist me. If Macquarie concludes as a result of their investigation that my account has been incorrectly debited Macquarie will respond to my query by arranging for my financial institution to adjust my account (including interest and charges accordingly). If Macquarie concludes that my account has not been incorrectly debited Macquarie will respond to my query by providing me with the reasons.
8. Direct debiting through BECS is not available on all accounts. I should check my account details against a regular statement or check with the financial institution as to whether I can request a direct debit from my account.
9. It is my responsibility to ensure that there are sufficient cleared funds in my nominated account to honour the DDR. I understand that if a payment is dishonoured, I may be: charged fees and/or interest by my financial institution, incur fees or charges imposed or incurred by Macquarie, and be in default under my Loan Agreement with you.
10. It is my responsibility to ensure that the authorisation given to debit the nominated account is identical to the account signing instruction held by the financial institution where the account is held.
11. Macquarie may need to pass on details of my direct debit request to their sponsor bank in BECS to assist with the checking of any incorrect or wrongful debits to my nominated account.
12. Macquarie will hold, use and disclose any information (including my account details) in my DDR in accordance with their Privacy Policy, available on [macquarie.com.au](http://macquarie.com.au). You agree that we may assign this authority to anybody who takes over the ownership or management of your loan account.

Signature:

Name:

Date:

Signature:

Name:

Date:

Please complete, sign and send to [carloans@macquarie.com](mailto:carloans@macquarie.com)

Macquarie Leasing Pty Ltd is not an authorised deposit-taking institution for the purposes of the Banking Act 1959 (Cth), and Macquarie Leasing Pty Ltd's obligations do not represent deposits or other liabilities of Macquarie Bank Limited ABN 46 008 583 542. Macquarie Bank Limited does not guarantee or otherwise provide assurance in respect of the obligations of Macquarie Leasing Pty Ltd.

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